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**ARTS COUNCIL  
ENGLAND**

## **SPRINGBOARD VOLUNTEER APPLICATION BRIEF**

### **PARTICIPATION AT THE TETLEY**

The Tetley works to be as inclusive of all audiences and our Participation programme aims to provide opportunities for meaningful engagement with contemporary art practice for as wide a spectrum of the community as possible.

Participation at The Tetley comes in many forms and includes enhancing the experience of independent visitors to The Tetley; programming creative and critical events for people of different ages, interests and abilities, working in partnership with education and community organisations on projects; providing sustained engagement programmes with targeted communities and enabling artists to work collaboratively with audiences. We provide a range of sessions, from drop-in workshops and artists' talks to school workshops, adult courses, social events and long term projects. Springboard volunteers are key to enabling us to deliver this programme alongside more experienced professional artists.

### **VOLUNTEER BENEFITS**

- Free training and mentoring support from experienced arts professionals around participation and learning practice in a contemporary arts venue.
- The opportunity to devise and deliver educational or participatory activity at The Tetley and/or with Tetley audiences.
- The opportunity to try out new ideas and activities related to individual interests and artistic practice.
- Being part of a peer network of other artists and professionals involved in arts education and participation and gain a platform to raise your profile as an arts educator or participatory artist

**The Tetley will work with approximately 15 individuals over a 10 month period. This current cycle will be from June 2017 – March 2018**

### **TRAINING SESSIONS**

All participants in Springboard will be expected to take part in four short training sessions. These sessions will cover topics such as planning a project, creative questioning, workshop practicalities, developing your own practice into a workshop setting, finding inspiration in The Tetley and routes for public engagement with contemporary art.

All members will also undergo general risk assessment training and have the opportunity to have free Child Protection Training with the Leeds Safeguarding Children Board.

There will be a fantastic opportunity to engage in a Disability Awareness training session which will help you tailor your workshops to be more inclusive.



## **SESSION DELIVERY AND MENTORING SUPPORT**

Central to this programme is the opportunity for Springboard participants to develop and deliver their own educational and participatory session supported and mentored by Tetley staff and freelance artist educators.

## **TIME COMMITMENT**

Activities vary in format and across the year so each volunteer's time commitment will vary, depending on their availability and the type of projects they become involved with.

In the 10 month period of the programme we would encourage a minimum commitment from each participant to develop and deliver at least one activity session of their own and support at least two others led by Tetley staff or freelance professionals in order for them to get the most benefit from the programme.

This is a flexible programme and we will endeavour to accommodate applicants who have full time work, family or other commitments. However all participants must be able to attend the training sessions detailed below in order for them to take part.

## **EXPENSES**

The Tetley will cover volunteer travel expenses to meetings and activity sessions up to a maximum of £15 per session. Materials and other production costs for activities will also be covered in full with amounts to be negotiated depending on the project.

## **WHO WE ARE LOOKING FOR**

You will be an 'early career' artist with very little, if any, experience of delivering participatory or educational activity in an arts venue.

## **We are looking for volunteers who**

- Are enthusiastic and proactive
- Are creative and have a wealth of ideas
- Have an interesting and high quality arts practice
- Are committed to and passionate about learning and participation within the arts
- Have good communication and 'people skills'
- Are flexible and reliable with a professional attitude
- Are most likely to get maximum benefit from this opportunity for their future career

## **ALL APPLICANTS MUST BE 18 YEARS OLD.**

All volunteers will be provided with a free enhanced disclosure check in line with Disclosure & Barring Service (DBS) guidelines. All volunteers need to be willing to abide by The Tetley's Safeguarding policies which will be communicated during training.

## **APPLICATION FORM**

Complete the application form on our website and send it with an accompanying C.V. to [rebecca.hoy@thetetley.org](mailto:rebecca.hoy@thetetley.org) or alternatively by post to:

Rebecca Hoy, The Tetley, Hunslet Road, Leeds, LS10 1JQ

If you have any queries don't hesitate to get in touch with Becca using the above details. You can also call 0113 320 2323 but please note that my office days are Monday, Wednesday and Thursday.

**APPLICATION DEADLINE: May 29<sup>th</sup> 2017**

**INFORMAL INTERVIEWS: June 1<sup>st</sup> 2017**

**There may be some flexibility if invited applicants aren't available on this date.**

## **TRAINING DATES**

Monday 5<sup>th</sup> June 2017 6 p.m. – 8 p.m.

Monday 12<sup>th</sup> June 2017 6 p.m. – 8 p.m.

Monday 19<sup>th</sup> June 2017 6 p.m. – 8 p.m.

Monday 26<sup>th</sup> June 2017 6 p.m. – 8 p.m.

**All sessions will be held at The Tetley**

**VOLUNTEERS MUST BE AVAILABLE TO ATTEND ALL OF THESE TRAINING SESSIONS IN ORDER TO TAKE PART IN THE PROGRAMME.**